Rose Park Primary School  
Digital Learning Essential Agreement  
2015

Dear Parents/Caregivers,

As part of our teaching and learning at Rose Park Primary School, students are exposed to a variety of digital learning opportunities to support an inquiry approach. This includes access to Internet Services such as the World Wide Web (www) and Email. The Internet is a powerful teaching tool where students can access new and different types of information and opinions about global issues in order to discuss, reason, clarify and ultimately formulate their own opinions. They are able to communicate, work and share ideas with other schools, libraries, universities and community groups from other states, countries and cultures.

However, there are issues of safety and responsibility that need to be addressed when using digital technologies, and more specifically the Internet. Unfortunately there is inappropriate material readily available on the Internet. In order to minimise the risk of children accessing inappropriate information such as pornographic or violent material, we have an Internet filtering system by DECS ‘Schoolsnet’. At school our students are always closely supervised by staff when accessing the Internet, they are not permitted to ‘surf’ the net without purpose and are always directed in their searches, to sites that meet with our educational goals and learning outcomes. Although in most instances there is a teacher present, it is impossible for all students to be supervised individually and therefore it is imperative that students act responsibly and sensibly.

At Rose Park Primary School, students are actively encouraged to act responsibly when using the Internet. Students who deliberately use the Internet to search for inappropriate materials will lose their Internet access rights and their right to use the Rose Park Primary School computer network for a period of time.

We would like all students to discuss the following guidelines with their teachers, peers and parents. All students and parents will then be asked to sign a letter of agreement and return it to class teachers. Failure to return this letter may result in students being prevented from accessing the Internet or joining in class activities of this nature.

Brett Darcy  
Principal

Diane Winterling  
Deputy Principal  
PYP Co-ordinator

“A learning community encouraging achievement and embracing diversity”
Student Essential Agreement for Digital Learning

I will
1. Use all equipment with care and respect.
2. Only use software purchased or approved by the school and not download programs or files without permission, including my own software or MP3s, MPEGs or other game files.
3. Follow copyright rules for electronic resources at all times and I will not copy music or games unless I have been given permission by a teacher.
4. Use the Internet as a research tool to assist me with work that my teacher has set. If I want to search the internet to locate other information I need to get teacher permission first.
5. Tell my teacher immediately if I come across any information that is inappropriate or makes me feel uncomfortable.
6. Understand that not everything I see or read when on the Internet is true, and that some people that I communicate with on the Internet may pretend to be someone whom they are not. I will never agree to meet with someone I communicate with online without permission of my parents and or teachers.
7. Agree never to attempt to purchase goods or services via the Internet at Rose Park Primary School.

I will not
1. Give my password to others or use other people’s passwords.
2. Give out personal information such as my home address, age, telephone number, parents’ work address/telephone number, or any other information about my home or school.
3. Deliberately search for information that I know is inappropriate.
4. Use on-line communication channels or chat lines unless my teacher has selected one for a specific area of learning.
5. Use any false names or the names of anyone else when using the Internet.
6. Respond to any messages that are mean or in any way make me feel uncomfortable. It is not my fault if I get a message like that. If I do, I will tell my teachers right away.
7. Send a person my picture, or the picture of anyone else, or anything else, without permission from home and school.

I understand that the use of Digital Learning resources at Rose Park Primary School is for educational purposes. I understand that my privileges in using this equipment may be withdrawn if I do not follow the Rose Park Primary School Digital Learning Essential Agreement.

Responsibilities of Students Using the Internet

Students must:

- Make reasonable attempts to observe the copyright laws that exist on the Internet.
- Take sensible measures to prevent the spread of computer viruses by not downloading information without first checking with the supervising teacher.
- Use their correct first name only to identify themselves on the Internet.
- Only print material once they have sought permission from a teacher.
- Respect other Internet users at all times. This can be achieved by using appropriate language and behaviour and by being polite and courteous.
- Not harass or be discriminatory towards anybody else whilst on the Internet.

Responsibilities of Staff

Staff must:

- Continually reinforce with students, the expected code of behaviour.
- Carefully monitor all students while they have Internet access.

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Dear Parents/Caregivers,

Please ensure you have carefully read the “Digital Learning Essential Agreement” attached and discussed all relevant issues with your child. If you have any further questions or concerns please feel free to contact the principal.

Please sign and return to class teachers as soon as possible. Year 3-7 must be signed by both student and parent/caregiver. Rec – Year 2 must be signed by the parent/caregiver.

Thank you

Brett Darcy
Principal

**Years R-2**
By signing this letter, I acknowledge that I have read and discussed with my child who is in Reception, Year 1 or Year 2 their responsibilities as outlined in the Rose Park Primary School “Digital Learning Essential Agreement” and ‘Code of Behaviour for Online Safety”.

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**Years 3-7**
By signing this letter, I acknowledge that I have read and understood all terms outlined in the Rose Park Primary School “Digital Learning Essential Agreement” and ‘Code of Behaviour for Online Safety”.

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