



ELECTRONIC DEVICE POLICY

Rationale

We accept that the use of portable technology has become the norm for many of the families in the school. We also accept the safety advantages students may have in having contact with parents before and after school, particularly for those students who journey to school without adult supervision.

We understand that communication between students and people outside of the school is possible using a variety of methods. We aim to ensure these communications are legitimate, appropriate and are an enhancement to the learning programme of the school.

Our core business is to promote and support teaching and learning in an environment free from unnecessary distraction or disruption, while encouraging students in the current use of technologies to abet this process.

Aim

To inform all members of our school community about the appropriate use of devices at our school.

Policy statement

Summary: "If we see it, you lose it."

Students

- Devices are brought to school at entirely the owner's risk. The school will not be involved in disputes and/or investigations over damage, loss or theft.
- Devices must be turned off and surrendered to the class teacher at the beginning of the school day.
- Students breaching the policy will be subject to the normal student behaviour management consequences. The student will be instructed to pass the device to the leadership team for the rest of the day.
- If procedures continue not to be followed after one confiscation, the device will be removed from the student and the parent will be asked to collect the phone from the leadership team.

Parents

- reinforce that devices are to be kept secure and turned off at all times during the school day.
- instruct students to keep their device out of sight.
- regularly check the device to ensure all information is appropriate to the student.
- do not contact students during the school day by mobile phone. If parents need to urgently contact a student they should follow normal procedures in contacting the school. Students will be contacted and supported as necessary.

Staff

- Personal mobile phones are brought to school at the owner's risk.

Parents, visitors and contractors

- All parents and visitors are requested to take and make mobile calls outside of teaching and learning areas.